

Minutes of the meeting of Newbold Verdon Parish Council

Held at the Pavilion Alan's Way, Newbold Verdon Monday 7th January 2019.

Present: Cllr. J Crooks (Chairman), Cllr. C Petcher, Cllr, W Crooks, Cllr. E Walsh, Cllr. J Walsh, Cllr H Davidson, Cllr J Cartwright, Cllr R Watson, Clerk – J.Day.

Also present: Miriam Surtees – Borough councillor, Mick Parker. 1 Parishioner.

19.215	<p><u>APOLOGIES – To receive apologies and whether to approve for reasons given.</u></p> <p>Ruth Camamile due to sickness.</p>
19.216	<p><u>DECLARATION OF MEMBERS INTERESTS AND DISPENSATIONS – Pecuniary or Non – Pecuniary interests on agenda items, dispensation requests.</u></p> <p>None received.</p>
19.217	<p><u>MINUTES – To approve and sign minutes from meetings of 3rd December 2018</u></p> <p>It was resolved to approve the minutes and authorise the chairman to sign them as a true and accurate record of the meeting.</p>
19.218	<p><u>Parishioners Question time (max. 20 mins).</u></p> <p>Mick Parker mentioned that the grass on DL was looking poor/dying off – some attention may be needed.</p>
19.219	<p><u>Borough and County Council reports.</u></p> <p>Miriam Surtees updated on the Borough, the local plan consultation has started today. Miriam will update of the date for NV and has asked that council go and make comments.</p>
19.220	<p><u>Neighbourhood Plan Updates:</u></p> <p>See Appendix 1 for full report from the chair.</p> <p>A further meeting has been arranged with Miriam to go through the time scale for this.</p> <p>Cllr Ed Walsh would like to call a standing committee meeting – Clerk to arrange.</p>
19.221	<p><u>Community action group – update.</u></p> <p>The Christmas light switch on was a great success.</p> <p>The next community action group meeting is on the 17th January 2019.</p> <p>Cllr J Walsh gave councillors a brief overview of the plans for DL and what stage this was at. A meeting at the HUB was recently attended by Cllr Walsh.</p> <p>Cllr Walsh explained that the PC contribution for the improvements to DL would need to be 25% of the grant if successful.</p> <p>Stemps have been used for the plans and moving forward it was felt that Stemps would be the best people to project manage the improvements on DL. The cost involved would be around £7000.00.</p> <p>It was proposed that Stemps should put the tender / contract applications out at a cost of approx. £480.00 – Unanimous decision.</p>
19.222	<p><u>Cemetery – updates:</u></p> <p>The Clerk gave an update of the glebe land. Andrew Granger manages this and will put our request of purchase of some of the land forward in the Feb meeting.</p>
19.223	<p><u>Recourses committee report and recommendations</u></p>

	<ol style="list-style-type: none"> 1. Discuss and make recommendations for full council on the precept for 2019 – Approved. 2. Discuss the leisure manager job – Arrange informal meeting to discuss options. 3. Discuss future plans for revenue at the Sports Pavilion- It was resolved to begin advertising facilities at the Pavilion. Clerk to meet with existing users. 4. Discuss the maintenance contract – It was resolved to put this out to tender at the end of the summer 2019 for the following year. 5. Discuss CCTV – Awaiting for appointment for quote from HBBC. 6. Discuss litter bins – Clerk to investigate and report back to recourses. 7. Discuss Oak tree at Pavilion and recent inspection – To be discussed once LCC report has been received. Mr Smith has been informed.
19.224	<p><u>Planning: a) Variation of conditions 1, 5 and 8 of planning permission 18/00492/CONDIT to enable the development to be implemented in accordance with amended details including: amended Site Layout Plan (removal of surface water drainage swales), amended Construction Traffic Access Plan (surfacing materials of the apron) and amended tree planting scheme LOCATION : Photovoltaic Installation Hall Farm Main Street Newbold Verdon Leicester:</u></p> <p>Water drainage was raised as a concern – clerk to contact planning for further information.</p>
19.225	<p><u>Finance -</u></p> <ol style="list-style-type: none"> a) Receive and approve December 2018 monthly account and schedule of payments(copy herewith) – Approved. b) Discuss draft budget for 2018/19 – Approved.
19.226	<p><u>Discuss proposed request of £600.00+ VAT for work done at Bells Lane NV</u></p> <p>It was resolved to pay the £500 if there is no liability to the PC. This would also be a one off payment. Clerk to find out and inform councillors.</p>
19.227	<p><u>Discuss request from the Cricket club to fit a TV at the Pavilion:</u></p> <p>It was resolved to approve the TV subject to a site visit to discuss fitting etc.</p>
19.228	<p><u>Discuss any correspondence received:</u></p> <p>Parishioners recent letter regarding the kids throwing stones at his house and the concerns over the spoil heap from the overflow car park. Clerk to look in to removing this and costs involved.</p> <p>The Chair informed councillors about recent correspondence on the event request on DL from Rebecca Ball at HBBC. She would like to arrange a mini play fun day for all ages on DL during the summer time. Councillors agreed that this would be a positive thing for Newbold Verdon to be involved with.</p>
19.229	<p><u>Chairman's Question time – for information and consideration for future agendas:</u></p> <p>Elections were discussed – advertising in the Graphic was suggested.</p>
19.230	<p><u>Note the date of the next meeting.</u></p> <p>Monday 4th Feb 2019.</p>

Signed:

Dated:

APPENDIX 1

Newbold Verdon Neighbourhood Plan

Chairs Report for the Parish Council meeting

Monday, 6th January 2019

As of November I have taken over the position of Chair of the Steering group from Roger, who along with the other group chairs are still fully engaged with the NP, we have not lost their experience or knowledge and they are fully committed to supporting the group. My intent is to maintain the momentum and guide the Neighbourhood Plan to completion.

To this end there has been some progress and we are moving on the next stage of the process.

1. Achieving a Strategic Environmental Assessment

We have been approved for Technical Support for the SEA from AECOM, this means that they will complete the SEA on our behalf and guide us to any changes that may be needed to the NP. Roger, Tim, Ed and myself had an initial meeting with Ian MacCluskey and his colleague Nicole from AECOM on the 18th of December for Ian to get an understanding of where we are at in the process. We were able to give him a full overview of where we are and Roger has given him full access to all the data base including additional information that explains our need for the SEA. During the meeting as he gained an understanding of our situation he indicated he would check all the possible sites available to ensure there are no issues that could prove difficult at a later date as well as looking at the concerns of Historic England.

He felt that he could complete the SEA, with no unforeseen upsets by mid to late March.

2. Time table for achieving referendum

The actions to be taken have not altered from the timetable Roger set out previously however Ed and Myself met with Frances Belcher and Rachel Dexter from HBBC on the 19th of December for an informal catch up meeting. During the meeting we went through the timetable, given that we expected the SEA completed by the end of March and they are still looking towards the end of November for the Referendum.

They are pragmatic and realistic with the process and stages that need to be completed and are holding to that timeline.

Whilst I would like to have a way to pull the date forward it is unlikely to change substantially at this point, therefore I will keep the momentum going, ensure that we keep the NP on track to completion and in the meantime work with the Parish council to move forward with the actions outlined within the NP, our energies can be focused on the positive aspects of enriching and supporting village life whilst the NP moves through the necessary steps to fruition.

Heather Davison (Chair)

Provisional Timetable for working toward achieving

Action	By When and Why
Complete the re-drafting of the Neighbourhood Plan, in response to Reg 14 comments	This could be ready by the end of October/early November <i>This has been achieved and the plan is ready for the next step.</i>
Completion of the SEA	This is likely to take until the end of March. The length of time the SEA takes to complete is dependent on the scope of the assessment; a limited assessment - just the Historic Environment limited to one development site- will take the shortest time.
Final redrafting of the plan in the light of the SEA, if necessary	This may take very little time, it may take longer. It all depends on the findings of the SEA and the implications for the plan. We can shorten this process by updating parts of the NP as the SEA emerges.
Submission to HBBC	This may well be Mid May 2019, after the NP has been fully updated following the SEA
HBBC undertake final consultation	Another 8 week period. Before HBBC send the NP out for consultation they complete a validation check that the right documents have been included and arrange for printing the Plan and promotion of where the plan can be read.
Examiner Appointed and undertakes his/her work	How long an examiner takes is very hard to determine, it is usually an average of two months.
HBBC proceed to referendum	HBBC to arrange a referendum within the statutory requirement of 56 working days from receiving the examiner's approval. Best outcome before end of November

Financial Cost

Having to complete the SEA will require some additional financial costs. Approval from the national body, Locality, means we will receive technical support sufficient to achieve the goal. However, there is likely to be a series of interactions with the technical support agency which will require informed responses that will require additional support from YourLocale. Gary Kirk (YourLocale) believes this is likely to require a further two days of consultancy support though it may run into three depending on what is proposed by the SEA. The cost will therefore be between £1,000 and £1,500.

It may be possible to apply to the Big Lottery fund for this extra money. Usually they will award NP's up to £10,000 and so far, we have only received a grant of £3,700, leaving potentially up to £6,300 for us to request.